

# COVID-19

## Lab Receipt and Transport Safety Checklist

APRIL 7, 2020



### Collecting Labs from COVID-19 Suspected or Confirmed Positive Patient

- BEFORE handing lab specimens to a colleague outside the patient room
  - Clean your gloved hands with alcohol gel
  - Clean any soiling on the blood tube/bottle with a disinfectant wipe
  - Do not damage the patient label
  - Place in a lab specimen bag
    - After placing the specimen in the lab bag, gently flatten (do not burp air) and roll it up to minimize the diameter of the specimen.
    - Place the bagged specimen directly into the cuffed bag held by your colleague outside the room.

### Receiving Labs from COVID-19 Suspected or Confirmed Positive Patient

- Put on gloves and a surgical mask before accepting lab specimens from direct care staff in the patient room.
- Cuff a plastic bag at the top and prepare to receive the bagged specimen.
- Keep the specimen bag away from your body at all times. When the second bag is closed, the outside will not have touched the specimen. Seal Ziplock securely.
- Wipe the outside of the specimen bag with a hospital grade disinfectant wipe TWO TIMES, using two separate wipes.
- USING THE TUBE SYSTEM:**
  - DO NOT use the tube system for specimens in a screw top container (i.e. respiratory specimens). These must be hand-delivered to the lab.
  - Other specimens (i.e. Vacutainer) can be sent to the lab through the tube system.
- When the labs are ready for transport, remove your gloves ONE AT A TIME and throw away in regular trash.
- Wash your hands with soap and water using friction for at least 20 seconds.

### Transporting Labs from COVID-19 Suspected or Confirmed Positive Patient

- USING THE TUBE SYSTEM:**
  - DO NOT use the tube system for specimens in a screw top container (i.e. respiratory specimens). These must be hand-delivered to the lab.
  - Other specimens (i.e. Vacutainer) can be sent to the lab through the tube system.
- Clinical Staff will deliver specimens to the appropriate lab.
- After delivering the labs, wash your hands with soap and water using friction for at least 20 seconds.